



CPL Ambulance Headquarters  
449-451 Garstang Road  
Broughton  
Preston  
PR3 5LN

Tel 01772 861818  
Please email – do not send post  
Email: [office@pharmacylancashire.org](mailto:office@pharmacylancashire.org)  
[www.pharmacylancashire.org](http://www.pharmacylancashire.org)

January 2023

**Dear Pharmacy Contractor**

**Re: Notice of a Special Meeting of Contractors to adopt the LPC Constitution**

Proposals to update the LPC model constitution and in parallel for contractors to consider the future size and footprint of their LPC(s) were made by the Review Steering Group (RSG) and supported by an overwhelming majority of community pharmacy contractors in a national vote in June 2022.

PSNC has drafted a new model constitution for Local Pharmaceutical Committees (LPCs), which Community Pharmacy Lancashire recommends to you. I attach a pack consisting of the existing LPC constitution, the proposed amended constitution and a guide explaining the main changes, including what it means for contractors in Lancashire. This includes a recommendation to make a minor border change, to increase our contractor portfolio to include the South Cumbria contractors within our LPC area, thus reflecting the new NHS Integrated Care Board (ICB) of **Lancashire & South Cumbria ICB**

The constitution can only be adopted at a special meeting, where we are required to seek your approval, by ballot, of pharmacy contractors to proceed with all our local changes in their totality. You are entitled to cast one vote for each of the pharmacy contractor premises you have in the Lancashire LPC area.

**This will take place at 6.30pm – 7.30pm on Wednesday 8<sup>th</sup> February 2023 via Teams** and I have enclosed a copy of the agenda.

I do hope you are available to join us for the special meeting. Whilst you are not obliged to inform us beforehand if you will be attending, it would be a great help to know if you are planning to attend at [office@pharmacylancashire.org](mailto:office@pharmacylancashire.org)

**If you are unable to attend the meeting, I have attached a form to allow you to register your vote by email to [office@pharmacylancashire.org](mailto:office@pharmacylancashire.org)** Votes cast by these methods must be received by **6.00pm on Monday 6th February 2023.**

We need your support to make sure that we can continue to represent you equitably and effectively and to ensure that we continue to have the best team working on your behalf. Please say yes to the changes we have proposed.

Please note you must be the pharmacy owner or authorized by them to cast your vote (this email can be forwarded on).

Yours Sincerely,

Mubasher Ali MPharm MRPharmS FRSPH  
Chief Executive  
Community Pharmacy Lancashire

A handwritten signature in black ink, appearing to read "Mubasher Ali", with a long horizontal line underneath.

**“Putting Community Pharmacy on the local healthcare map!”**

Chief Executive Mubasher Ali MPharm MRPharmS FRSPH  
Executive Chair Kath Gulson MRPharmS, Vice-Chair Mike Ball MRPharmS  
“Community Pharmacy Lancashire” is the name adopted by Lancashire LPC”