

## Community Pharmacy Tracker – September 2020

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office

Subject	Requirement	Deadline	Action and links	Tick when completed
<b>Christmas 2020 Amendments to supplementary hours for Dec 26<sup>th</sup> 2020</b>	Pharmacy Business	26 <sup>th</sup> September 2020	December 26 <sup>th</sup> this year falls on a Saturday and therefore the Bank Holiday substitute is Monday December 28 <sup>th</sup> . If you wish to amend any supplementary hours on December 26 <sup>th</sup> you must give at least 3 months' notice to NHSE&I.  Further details are available in this <a href="#">PSNC briefing</a> .	
<b>PQS 20-21 Parts 1</b>	Pharmacy Income	29 <sup>th</sup> January 2021	Full details of part 1 can be found on the <a href="#">PSNC website</a>  Supporting information: <ul style="list-style-type: none"> <li>• <a href="#">10-minute digital guide</a></li> <li>• <a href="#">Evidence Checklist</a></li> <li>• <a href="#">FAQ</a></li> </ul> <b>Training:</b> VirtualOutcomes have developed a module that will walk you through each item on the checklist and give suggestions on what evidence you and the team need to keep. Access <a href="#">here</a> .	
<b>PQS 20-21 Part 2</b>	Pharmacy Income	Starts October 2020	An initial outline of Part 2 of the 2020/21 Pharmacy Quality Scheme (PQS) can be found on the <a href="#">PSNC website</a> . Look out for further details from PSNC.	
<b>Flu Service</b>	Service Delivery	Act now	Get ready for the upcoming flu season with the resources on the <a href="#">PSNC website</a> . <ul style="list-style-type: none"> <li>• Service specification for 20/21 now available</li> </ul>	
<b>Steroid Emergency Card</b>	Patient Safety	Cards available to order from September 1st	To support the recent <a href="#">CAS alert</a> the Steroid Emergency Card will be available to order from Primary Care Support England ( <a href="#">PCSE online</a> ) from 1st September 2020.	
<b>DSP Toolkit</b>	Contractual	30 <sup>th</sup> September 2020	<b>Updated:</b> The current submission deadline has been amended from 31st March 2020 to 30th September 2020.  Find out more on the <a href="#">PSNC website</a> .	
<b>COVID 19</b>	Contractor Support	Ongoing	Ensure you keep up to date with the national & local guidance: <ul style="list-style-type: none"> <li>• <a href="#">PSNC</a> – for the latest news round-up</li> <li>• <a href="#">GOV.UK</a> – for advice for healthcare professionals</li> <li>• <a href="#">PHE</a> – for posters and resources</li> <li>• <a href="#">LPC</a> – for next steps, links to national information and links to local information (as it becomes available)</li> <li>• Look out for the most up to date information and guidance via your NHS Shared Mailbox</li> </ul> <p>Please contact the LPC if you require urgent support.</p>	

## Upcoming Deadline Reminder

Subject	Requirement	Deadline	Action and links	Tick when completed
<b>Healthy Living Pharmacy</b>	Contractual	Date to be confirmed – Delayed due to COVID-19	Ensure you have your HLP Leader and Health Champion in place in time for the planned changes to the Terms of Service.  Further details are available on the <a href="#">PSNC website</a> .	

## Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

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<b>Local Services</b>	Pharmacy income	By the 5 <sup>th</sup>	Please claim all your locally commissioned services by the 5 <sup>th</sup> of the month.	
<b>Check Shared Mailbox</b>	Pharmacy Business	Ongoing	NHSE&I regularly send important communications to your NHS Shared Mailbox.  Please ensure sufficient staff have access your Mailbox and that it is checked at least once daily.	
<b>Virtual Outcomes</b>	Workforce training	Ongoing	A new module will be released every month. Access <a href="#">here</a> .	
<b>LPC Mailing List</b>	Pharmacy Mailing List	Ongoing	Encourage your locums to join the LPC mailing list to ensure they are up to date with the rapidly changing pharmacy environment.	

### If you require support from the LPC please contact us:

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Community Pharmacy Lancashire

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