

****Healthy Living Pharmacy (HLP) Update – Application Form LIVE****

The application form for HLP training in Lancashire is now live on PharmOutcomes™. Please read the Lancashire HLP prospectus which details all the accreditation requirements before completing the application form.

Why should I do Lancashire HLP?

Training and support to accreditation is provided free of charge to all pharmacies in Lancashire, Blackpool and Blackburn with Darwen to achieve Lancashire HLP accreditation. As funding is limited a refundable deposit will be required. If this accreditation is achieved before the Quality Payments deadline then Quality Payments can be claimed. Local commissioners have indicated that they will only commission future services from Lancashire standard HLPs. NHS England have stated that Lancashire standard HLP accreditation will be a requirement for new additional payments; the details of this will be announced in the near future.

Who should complete this form?

Anyone who was previously accredited as a Lancashire HLP, working towards Lancashire HLP accreditation, working towards Quality Payments HLP standards and anyone who has not previously participated in HLP and would like to become accredited. The form is located under 'Services' in PharmOutcomes™.

My pharmacy was previously accredited as Lancashire HLP and still have the required number of Healthy Living Champions and a trained Team Leader what do I do next?

Please complete Part 1 of the application form on PharmOutcomes™ and the HLP Project Manager will contact you to advise on next steps by the end of April. Please read the updated Lancashire HLP Prospectus to ensure you are still meeting the other accreditation requirements.

My Pharmacy was previously working towards Lancashire HLP accreditation what do I do next?

Please complete Part 1 of the application form on PharmOutcomes™ and if you do not have the required number of trained Healthy Living Champions and/or Team Leader(s) please complete Part 2 of the application form also with details of those requiring training.

At the end of the Application Form on PharmOutcomes™, it states the following, what does this mean?

Manual completion of provision status

This provision will not be marked as claimable automatically You must select "Provision Complete" and re-save the record when this provision is completed so that it may be processed by the next service claims run

- Not finished yet (Pending)
- Provision Complete

This just means that until you click the 'Provision Complete' option, your application will not be submitted. This allows you to return to the form on numerous occasions to complete it.

What happens after I have completed the form?

Once you have completed the form it will be reviewed by the HLP Project Manager and you will be able to book on to training when the dates become available. Please note if you do not complete the application form you will not be able to book on to training.

When will training be available?

Training dates will become available by the end of April and there will be training dates from May 2017 onwards. An electronic platform will be used for booking the training – further details will follow.

Do I have to pay for training?

There is a refundable deposit for training which is £250 per pharmacy or £100 for pharmacies that are Choose Health members. This must be paid at the time of booking training and will be refunded once accreditation as a HLP is achieved.

I am part of a chain or group of pharmacies how do I make a payment at the time of booking training?

Your head office can be invoiced directly for the deposit and this must be arranged in advance of booking on to the training by emailing help@choosehealth.org.uk with your name, pharmacy details, contact number and the details of the person to contact at your head office.

I have staff who have already completed or are working towards completing Healthy Living Champion training will this be accepted?

Yes, all RSPH Level 2 Understanding Health Improvement Training will be accepted. Their details must be entered in to the PharmOutcomes™ HLP application form.

I have already completed HLP Team Leader Leadership Training will this be accepted?

Leadership training from the following providers will be accepted:

- Previous Lancashire HLP Leadership Training
- CPPE HLP Leadership Training
- Pharmacy Complete HLP Leadership Training

If you have not been trained by the above providers then you will need to complete the new Lancashire Leadership Training.

If you have any further queries, please direct them to help@choosehealth.org.uk and include 'HLP Query' as the email subject.

Thank you,

Choose Health Team